



# PREFERRED PERSONNEL INC.

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*"From Front Desk to Boardroom"*

**Position Title:** Business Customer Representative

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**Description:**

Preferred Personnel's banking client is seeking a Business Customer Representative! Responsibilities will include installing business advantage products at the customer's office, train the customer in using the products, test and aid in development of new products and services, work closely with merchant services provider, and assist with projects and other duties as assigned.

**Qualifications:**

- **Computer skills: Windows, MS Word, Excel, PowerPoint, typing and 10- Key**
- **Six months to one year banking experience preferred**
- **Well-developed oral and written communication skills**
- **Good understanding of operations in other departments**
- **Ability to deal effectively and tactfully with customers and the personnel of other departments**
- **One year of sales experience is preferred**
- **Broad knowledge of departmental operations, policies, procedures, and computer - generated reports.**

**APPLY TODAY!**

Send resumes to [ppi@preferred-personnel.com](mailto:ppi@preferred-personnel.com)