



PREFERRED PERSONNEL INC.

"From Front Desk to Boardroom"

Position Title: Systems Engineer

Description:

Preferred Personnel's banking client is seeking a Systems Manager to join their team!

Principal Responsibilities and Duties:

The System Engineer will work directly with the CIO and other IT Staff and be responsible for the planning, organization, and execution of Information Technology within the organization. This role will work with internal staff and will manage and work with vendors to direct the delivery of new and existing technologies to meet business needs. The Systems Engineer will maintain the health and efficient operations of IT systems and software. The position will be responsible for planning and coordination of day-to-day activities required to carry out, monitor and report on the processes for which they are responsible. This role relies on experience and judgment to plan and accomplish goals and will work under general to light supervision.

Essential Duties and Responsibilities:

- Manages and assist with the design, installation, administration, and documentation of networks, computer applications and other IT systems.
- Ensures compliance with best practices in deployed hardware, software and security systems
- Manages multiple project efforts simultaneously, reporting status of those projects, and ensuring the projects complete as expected
- Will assist with monitoring, maintaining and reporting on the health of all IT systems.
- Maintains IT systems and application inventory, including license documentation, and provides recommendations on any patches, upgrades or replacements
- Helps manages quotes, price comparisons and budget on new and/or replacement IT systems
- Seeks staff input in determining system/operations/network improvements

- Participates in the development of IT and IS policies/procedures
- Provides technical expertise to company staff regarding technical issues on systems, software, phones, mobile phones, printers and other peripherals
- Responds and resolves complex issues as needed in a timely manner
- Network administration of LAN and WAN, including troubleshooting, optimization, and support in a Cisco environment.
- Assists with administration, support and upgrades of various Microsoft products and technologies, such as SQL, Azure, Active Directory, Group Policies, DHCP, DNS, Terminal Services, IIS, etc.
- Assists with administration, support and upgrades of VMWare infrastructure and other VMWare technologies
- Monitors backup and replication technologies, and assist with testing and revisions of Disaster/Recovery documentation.
- Assists with providing compliance materials for various internal and external audits.
- Revises all documentation on all Network Configurations, User Access forms, Software verification forms, and other forms as needed. Also, documents specific activities, changes, and issues resolved
- Perform related duties as assigned

Basic Qualifications:

- Candidate must have experience managing Information Technology related projects
- Bachelor's Degree in Computer Science, Information Management Systems, or equivalent experience
- (5) years of experience in providing technical support and managing IT systems.
- (5) years of experience working directly with Microsoft Server OS, VMWare, Cisco switching, routing and firewalls
- CCNA, Network+ certifications preferred
- Excellent verbal and written communication skills
- Strong and effective organizational and time management skills
- Physical Requirements: Standing, walking, climbing, kneeling, ability to lift up to 50lb.
- Maintain effective working relationship with management and staff

APPLY TODAY!

Send resumes to ppi@preferred-personnel.com