



PREFERRED PERSONNEL INC.

"From Front Desk to Boardroom"

Position Title: Temporary Positions

Description:

Looking to make extra cash but not looking for anything long term?

Preferred Personnel is seeking candidates for upcoming temporary positions during the holiday season!

Qualifications:

- **Computer skills *Word, Excel, Data Entry, Typing etc***
- **Friendly phone etiquette**
- **Previous Office/Admin experience a plus!**
- **Great communications skills**
- **Must be dependable with a great attitude!**

APPLY TODAY!

Send resumes to ppi@preferred-personnel.com